



Council Action Form

MEETING DATE	Wednesday, April 12, 2017			
TITLE	NEW BUSINESS ITEM A: Consider an Ordinance Amending Ordinance 2016-46 (2017 Salary Ordinance) (Ordinance 2017-13, First Read)			
SUBMITTED BY	Name and Title: Town Manager, Dax Norton Town Council Executives			
	Department: Town Administration			
MEETING TYPE	Work Session Executive	Regular	Special	Retreat
AGENDA CLASSIFICATION	Consent	Presentation	Unfinished Business	New Business
	Ordinance	Resolution	Employment Contract	Proposal
ORDINANCE/RESOLUTION (New ordinances or resolutions assigned a new)	1st Reading	2nd Reading	PUBLIC HEARING	3rd Reading
	Ordinance #: 2017-13		Resolution #:	
CONTRACTS (Contracts must be previously signed by vendor for submission)	Contract Required: Yes No		Signed Contract Attached: Yes No	
APPROVALS/REVIEWS	Department Head		Budget/Finance	
	Assistant Town Manager		Legal Counsel - Steve Unger	
	Town Manager		Other:	
BACKGROUND(Includes Description and justification)	This ordinance amends ordinance 2016-46 (the 2017 Salary Ordinance). This ordinance adds the position of events coordinator (NTE \$30,000) and Assistant PR Director (NTE \$55,000). Both positions were approved for funding when the Council approved the amended budget (Ordinance 2017-10). This ordinance also increases the Parks Director Position from \$60,000 to \$65,000. The Parks Director Position was funded at \$65,000 with the adoption of Ordinance 2017-10. The ordinance also clarifies the compensation for 2 positions that are combined (Court Clerk/Town Admin Executive Assistant and Building Department Manager/Code Enforcement Officer). These positions are adequately funded in the amended budget.			

BUDGET AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	All positions are adequately funded in the current budget
	Expenditure \$:	See the salary schedule document.
	Source of Funds \$:	2017 Budget line items for each position
	Additional Appropriation #:	None
	Narrative:	
Resolution and Ordinance Only)	Hold 1st Reading	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
PROJECT TIMELINE		
STAFF RECOMMENDATION (Town Council reserves the right to accept or deny recommendations)	Suspend the rules and approve on second reading	
SUPPLEMENTAL INFORMATION (List of all attachments)	Revised Salary Schedules (new items in red), Ordinance 2017-13	